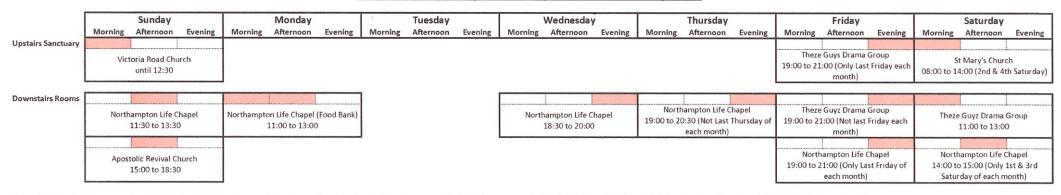
## Room Users - Weekly Planner (Updated 24th February 2022)



Room 'Users' are requested to maintain the agreed timings above. Any changes or additional requests should be notified to Nigel Hanna - these will be on a first come basis.

## Users are 'reminded' from the Conditions of Use of Church Rooms

Please leave downstairs rooms / upstairs Sanctuary as you find them

If using either of the Kitchens, please put away items used and clean as necessary, removing all waste produced

NO ALCOHOL is to be consumed on Church premises

The Church has a NO SMOKING policy

Turn off any electrical and gas items after use - specifically heating

Make sure building is secure on final exit (close / lock doors and windows)

Please keep outside doors closed at all times or make sure you have someone on the door responsible for allowing invited guests / recognised persons entry only

Please leave the Church QUIETLY so not to disturb neighbours or other Church users

## PUBLIC LIABILITY CONDITIONS:

The Church CANNOT accept resonsibility for any activities of those hiring rooms

Should any damage be done by the hirers activities, the Church may charge for repairs and / or relacements

NOTE: ANY issues / damage noted by the Hirer / User NOT of their making should be communbicated to the Victoria Road Contact person advised.

Failure to do so may result in a charge being levied